

**MINUTES OF A MEETING OF THE AUDIT COMMITTEE** held in the Council Chambers, Town Hall, 51 Taylor Street, Kadina, on Monday 11<sup>th</sup> November 2019, commencing at 9.30 a.m.

**Members:** Cr. H.B. Schmidt, (Chair), Cr. N. Sawley, Mr Ian Monger, Mr Tony Symons and Mayor Roslyn Talbot.

**In Attendance:** Mr John Coombe OAM, Acting Chief Executive Officer  
Mrs Katrina Borlace, Director Corporate and Community Services  
Mr. Nash George, Accountant.  
Mrs. Wanita Gregory, EA/Minute Secretary.

There was 3 members of the public in the gallery at the commencement of the meeting.

**1. OPENING BY THE PRESIDING MEMBER:**

1.1 Members Declaration of Interest - Nil.

**2. APOLOGIES:**

2.1 Apologies: Nil.

2.2 Leave of Absence: Nil.

**3. MINUTES OF THE PREVIOUS MEETING:**

**A1:0219**

**Moved Member Monger**

That the Minutes of the Meeting of the Audit Committee held on the 5<sup>th</sup> November 2018 be confirmed as a true record of the proceedings of the meeting.

**Seconded Member Symons**

**Carried.**

**4. BUSINESS ARISING:** Nil.

**5. MATTERS REFERRED BY COUNCIL:** Nil.

**6. PRESIDING MEMBER'S REPORT:****7. QUESTIONS WITH AND WITHOUT NOTICE:**

- 7.1 Questions (without Debate) on Notice - Nil.
- 7.2 Questions (without Debate) of which notice has not been given.  
Questions without notice.- Nil

**8. NOTICES OF MOTION – Consideration of Motions of which notice has been given - Nil.****9. REPORTS:**

- 9.1 Director Corporate & Community Services
- 9.1.1 Progress Report

**A2:0219****Moved Member Symons**

That the progress report be received.

**Seconded Member Monger  
Carried.**

- 9.2 Accountant's Report

- 9.2.1 Internal Audit Plan Progress

**A3:0219****Moved Member Sawley**

That the Audit Committee notes the progress on Internal Audit.

**Seconded Member Talbot  
Carried.****10. CORRESPONDENCE:**

- 10.1 Correspondence for information –

- 10.1.1 Dean Newbery & Partners – Audit Engagement letter

**A4:0219****Moved Member Monger**

That the letter be received.

**Seconded Member Sawley  
Carried.**

10.2 Correspondence with recommendations - Nil.

10.3 Correspondence for Council consideration - Nil.

**11. OTHER BUSINESS:**

11.1 Items which must be dealt with as a matter of urgency - Nil.

11.2 Matters of Special Interest - Nil.

11.3 Application for leave of absence - Nil.

**12. CLOSURE:**

Meeting closed at 10.03 a.m.

The foregoing Minutes of the Audit Committee were read and confirmed at a meeting of the Audit Committee held on 8<sup>th</sup> April 2019.

PRESIDING MEMBER .....