

Outdoor Trading Application Form

Local Government Land By-Law 2 of 2016

Please complete this form in BLOCK LETTERS and return by:

- Post: PO Box 396, Kadina SA 5554 / 51 Taylor Street, Kadina SA 5554
- Email: info@coppercoast.sa.gov.au



1. Application Type (select one)		
<input type="checkbox"/> New Application	<input type="checkbox"/> New Owner Application	<input type="checkbox"/> Alteration to Current Approval
2. Applicant		
Contact Person:	Mobile Phone:	
Business Name:		
Business Premises Address:		
Business Postal Address:		
Business Phone:	Email:	
3. Location of Outdoor Trading (eg footpath, car parking bay, reserve)		
Address:		
4. Permit Type		
<input type="checkbox"/> Outdoor Trading–Dining (Licensed)	<input type="checkbox"/> Outdoor Trading–Dining (Unlicensed)	<input type="checkbox"/> Goods on Footpath <input type="checkbox"/> Other
5. Outdoor Trading Details		
Area of outdoor trading (footpath/car parking bay/reserve as per site plan):	sqm	
<input type="checkbox"/> Chairs: No. _____ <input type="checkbox"/> Tables: No. _____ <input type="checkbox"/> Trestles <input type="checkbox"/> Umbrellas <input type="checkbox"/> Planters <input type="checkbox"/> Heaters <input type="checkbox"/> Stands		
Other:		
Days and hours of operation:		
6. Application Checklist		
<input type="checkbox"/> Plans, drawings, photographs showing the proposed location and dimensions of outdoor trading/dining including location of: tables, chairs, protective bollards, planters, umbrellas, heaters or other items <input type="checkbox"/> Copy of public liability insurance to a minimum of \$10 million (Note: once application is approved, the applicants public liability insurance will need to note councils interest and a copy provided to council) <input type="checkbox"/> Copy of application to Consumer and Business Services requesting an extension to liquor licence (if applicable)		
7. Fees and Charges		
The following fees and charges are payable for Outdoor Trading based on occupied space:		
<input type="checkbox"/> Licenced premises (per square metre of occupied space) - \$50.00 per sqm	Sqm	
<input type="checkbox"/> Unlicenced premises (per square metre of occupied space) - \$30.00 per sqm	Sqm	
<i>Council staff will advise the fees and charges payable on application. Fees are non-refundable and payable every three (3) years..</i>		
8. Declarations (please tick)		
<input type="checkbox"/> I/We have read and fully understand and agree to comply with Council's Outdoor Trading Policy. <input type="checkbox"/> If a tenant, I/we have notified the owner of business premises about this application <input type="checkbox"/> I/We understand that my/our permit may be revoked by Council for any breach of these conditions. <input type="checkbox"/> I/We acknowledge that Outdoor Trading Approval is valid for three (3) years from the date of issue.		
Name	Signed:	Date:
Office use only Records File: File No:	Assessment No: A	Fees paid:
	Development No: 340/	Receipt No.: Date:

For any queries regarding Outdoor Trading Application and requirements
please contact Council's Development Services on (08) 8828 1200 (press 3).