

MINUTES OF A MEETING OF THE AUDIT COMMITTEE held in the Council Chambers, Town Hall, 51 Taylor Street, Kadina, on Monday 8th April 2019, commencing at 9.30 a.m.

Members: Cr. H.B. Schmidt, (Chair), Cr. N. Sawley, Mr Ian Monger, Mr Tony Symons and Mayor Roslyn Talbot.

In Attendance: Mr Russell Peate, Chief Executive Officer
Mrs Katrina Borlace, Director Corporate and Community Services
Mr. Nash George, Accountant.
Mrs. Wanita Gregory, EA/Minute Secretary.

There were no members of the public in the gallery at the commencement of the meeting.

1. OPENING BY THE PRESIDING MEMBER:

Chairperson welcomed Russell to the Audit Committee.

1.1 Members Declaration of Interest - Nil.

2. APOLOGIES:

2.1 Apologies: Nil.

2.2 Leave of Absence: Nil.

3. MINUTES OF THE PREVIOUS MEETING:

A5:0419

Moved Member Monger

That the Minutes of the Meeting of the Audit Committee held on the 11th February 2019 be confirmed as a true record of the proceedings of the meeting.

Seconded Member Sawley

Carried.

4. BUSINESS ARISING: Nil.

5. MATTERS REFERRED BY COUNCIL: Nil.

6. PRESIDING MEMBER'S REPORT:**7. QUESTIONS WITH AND WITHOUT NOTICE:**

- 7.1 Questions (without Debate) on Notice - Nil.
- 7.2 Questions (without Debate) of which notice has not been given.
Questions without notice.- Nil

8. NOTICES OF MOTION – Consideration of Motions of which notice has been given - Nil.**9. REPORTS:**

9.1 Director Corporate & Community Services

9.1.1 Progress Report

A6:0419**Moved Member Symons**

That the progress report be received.

Seconded Member Monger**Carried.**

9.1.2 Finance Policies

A7:0419**Moved Member Sawley**

That the Audit Committee recommend Council adopt the following Policies:

- a) Fraud and Corruption Policy
- b) Hardship Policy for Residential Customers of Minor and Intermediate Retailers
- c) Disposal of Land and Other Assets Policy

Seconded Member Monger**Carried.**

9.2 Accountant

9.2.1 Internal Audit Plan Progress

A8:0419**Moved Member Symons**

That the Audit Committee note the progress on Internal Audit.

Seconded Member Sawley**Carried.**

10. CORRESPONDENCE:

- 10.1 Correspondence for information – Nil.
- 10.2 Correspondence with recommendations - Nil.
- 10.3 Correspondence for Council consideration - Nil.

11. OTHER BUSINESS:

- 11.1 Items which must be dealt with as a matter of urgency - Nil.
- 11.2 Matters of Special Interest - Nil.
- 11.3 Application for leave of absence - Nil.

12. CLOSURE:

Meeting closed at 10.04 a.m.

The foregoing Minutes of the Audit Committee were read and confirmed at a meeting of the Audit Committee held on 3rd June 2019.

PRESIDING MEMBER